

BOARD OF DIRECTORS MEETING

Meeting of the Board of Directors is held on **Friday, April 8, 2016** at the Timber Hill Community Association Building at 8pm.

I. Quorum Count

A Timber Hill Community Association meeting of the Board of Directors was held on Friday, April 8, 2016 at 8:00 P.M.

The following **Officers** were present:

1. Timothy Duncan, President
2. LaTonya Jackson, Vice President
3. Billy Higgins, Secretary
4. Anthony Mack, Treasurer

The following **Directors** were present:

1. Billy Higgins
2. Muriel Geiersbach
3. LaTonya Jackson
4. Ralph Pizzano
5. Joanne Heyer

The following **property owners** were present: 5

There being a quorum of 5 board directors, the meeting was called to order at 8:09pm.

II. Minutes

Correction to the minutes dated February 26, 2016, in section 3 “November Report” needs to be changed to “January Report”

Correction to the minutes dated February 26, 2016, in section V, motion to accept Gypsy Moth committee Policy and Procedure, we are correcting “The By-Law Review Committee shall be comprised of one or more members of Timber Hill Community Association as determined by the Board of Directors.” to “The Gypsy Moth Review Committee shall be comprised of one or more members of Timber Hill Community Association as determined by the Board of Directors.

Correction in section 2 correcting notation to read “secretary Billy Higgins stated he believed the original wording in the minutes was accurate.”

Motion to accept corrected February minutes

- ❖ Billy Higgins - Motions
- ❖ LaTonya Jackson -Seconds
- ❖ 4 Yes, 1 Abstains

Motion to accept the March 11th 2016 minutes

- ❖ LaTonya Jackson - Motions
- ❖ Billy Higgins -Seconds
- ❖ 4 Yes, 1 Abstains

III. Report of Officers

Timothy Duncan, President - no report

Latonya Jackson, Vice President - no report

Anthony Mack, Treasurer (See Attached)

Billy Higgins, Secretary - no report

III.A. Report of Administration, Tricia Nelson - (See Attached)

Read by Timothy Duncan

IV. Report of Committee Chairman

Rose Aumick, Community Events Committee - (See Attached Report)

Vacant, Road Committee – No Report

Vacant Chairperson, Pool Committee - No Report

Vacant Chairperson, Hearing Committee - No Report

Linda Siano, CAPP Committee - (See Attached Report)

Vacant, Crime Watch Committee - No Report

Muriel Geiersbach, By-Law Review Committee – (See Attached Report)

Bobbi Snyder, Gypsy Moth “AD HOC” Committee - (See Attached Report)

V. Unfinished Business

- Ralph Pizzano left meeting at 8:50pm

A. Written Policy for performance review

Motion to have Performance Review Completed and approved via e-mail by 4-14-2016

- ❖ LaTonya Jackson- Motions
- ❖ Joanne Heyer - Seconds
- ❖ Unanimous

B. Capital Improvement Budget

Motion to set up the Capital Improvement Budget workshop in august final date specified during July Meeting

- ❖ Joanne Heyer- Motions
- ❖ LaTonya Jackson - Seconds
- ❖ Unanimous

C. Alpine Bridge – Tabled until we hear back from the Title Company

- LaTonya Jackson left meeting at 9:13pm

D. Decision on CAPP Committee Report, Complaint ID #58

Motion to request proper summary report and documentation from Tricia provided to the board with the mailed minutes for the May meeting so the board can make a ruling on Capp committee issue #58

- ❖ Joanne Heyer- Motions
- ❖ Muriel Geiersbach - Seconds
- ❖ Unanimous

VI. New Business

A. Ladder for Building

Motion to deny purchase of a ladder

- ❖ Joanne Heyer- Motions
- ❖ Muriel Geiersbach - Seconds
- ❖ Unanimous

B. Investor's Abstract, Inc., Title Company

Motion to use the title company recommended by the lawyer to continue investigating bridge ownership

- ❖ Joanne Heyer- Motions
- ❖ Muriel Geiersbach - Seconds
- ❖ Unanimous

C. Strand Pool Proposal

Motion to accept Pool maintenance contract proposal from strand Pool Supply LLP in the amount of \$4,594.00

- ❖ Billy Higgins - Motions
- ❖ Joanne Heyer - Seconds
- ❖ Unanimous

D. Letter from County Security Police LLC and DC Investigation & Security Solution

Motion not to hire a security company at this time

- ❖ Billy Higgins - Motions
- ❖ Joanne Heyer - Seconds
- ❖ Unanimous

E. Letter from Riley & Co.

Motion to table signing engagement Letter from Riley & Co until May 2016 meeting so we can obtain additional information

- ❖ Joanne Heyer - Motions
- ❖ Billy Higgins- Seconds
- ❖ Unanimous

Motion to extend the meeting till 10:30

- ❖ Billy Higgins - Motions
- ❖ Joanne Heyer - Seconds
- ❖ Unanimous

F. Director Resignation

Motion to formally accept Stacy Koehler's resignation as a director on the board

- ❖ Joanne Heyer- Motions
- ❖ Muriel Geiersbach – Seconds
- ❖ Unanimous

G. Committee Resignation

Motion to accept Linda Siano's resignation from CAPP committee

- ❖ Joanne Heyer - Motions
- ❖ Billy Higgins- Seconds
- ❖ Unanimous

VII. Open Floor

What is the board doing in regards to the drainage issue in CAPP committee's reports #60

See Administration Report #8

VIII. Closing Adjournment

Motion to close the meeting at 10:36pm

- ❖ Muriel Geiersbach - Motions
- ❖ Joanne Heyer -Seconds
- ❖ Unanimous

Minutes taken by: William Higgins

- **Minutes were not approved by Secretary before they were mailed out. The president gave the order for them to be mailed out to meet our deadline.**