

BOARD OF DIRECTORS MEETING

Meeting of the Board of Directors is held on Friday, March 11, 2016 at the Timber Hill Community Association Building at 8pm.

I. Quorum Count

A Timber Hill Community Association meeting of the Board of Directors was held on Friday, March 11, 2016 at 8:00 P.M.

The following **Officers** were present:

1. Timothy Duncan, President
2. LaTonya Jackson, Vice President
3. William Higgins, Secretary
4. Anthony Mack, Treasurer

The following **Directors** were present:

1. William Higgins
2. Muriel Geiersbach
3. LaTonya Jackson
4. Stacy Koehler

The following **Directors** were absent:

1. Ralph Pizzano –Excused
2. Joanne Heyer - Excused

The following **property owners** were present: 4

There being a quorum of 4 board directors, the meeting was called to order at 8:08pm.

II. Minutes

Correction to the minutes dated February 26, 2016, in section 3 “November Report” needs to be changed to “January Report”

Correction to the minutes dated February 26, 2016, in section V, motion to accept Gypsy Moth committee Policy and Procedure, we are correcting “The By-Law Review Committee shall be comprised of one or more members of Timber Hill Community Association as determined by the Board of Directors.” to “The Gypsy Moth Review Committee shall be comprised of one or more members of Timber Hill Community Association as determined by the Board of Directors.

Correction in section 2 correcting notation to read “secretary Billy Higgins stated he believed the original wording in the minutes was accurate.”

Motion to accept corrected minutes

- ❖ Murial Geiersbach - Motions
- ❖ William Higgins -Seconds
- ❖ 2 Yes, 1 Abstain, and 1 No

III. Report of Officers

Timothy Duncan, President - no report

Latonya Jackson, Vice President - no report

Anthony Mack, Treasurer (See Attached)

William Higgins, Secretary - no report

February Report:

Interest:

Sweep Account	\$14.40
Capital Improvement	\$5.10
Certificated of Deposit	\$3.13

Total interest on all accounts for - \$22.63

Total expense for the month of January with transfers -	\$42,979.49
Community Dues as of 3/11/16:	\$150,133.79
Reserve as of 3/11/16:	\$26,433.34
Road Fee as of 3/11/16:	\$6,433.81
Dues prior to 2016 as of 3/11/16	\$3,172.96

IIIA. Report of Administration, Tricia Nelson - (See Attached) Read by Timothy Duncan

IV. Report of Committee Chairman

Rose Aumick, Community Events Committee - see attached

Leo Henneberger, Road Committee - Leo Henneberger addressed the Board

Checked on house that was getting water, on Tahoe and Sugarbush, cutting through their property and it looked like a small swale had been dug and it was doing its job

Vacant Chairperson, Pool Committee - no report

Vacant Chairperson, Hearing Committee - no report

We do not have a chairperson, but Sheila and Lane are on the Committee.

Linda Siano, CAPP Committee - (See Attached Report)

Vacant, Crime Watch Committee - no report

No active members. Everyone needs to keep their eyes open and Contact the State Police if necessary.

Muriel Geiersbach, By-Law Review Committee – Muriel Geiersbach addressed the Board

Still working on bylaw changes and they are meeting next Wednesday

Bobbi Snyder, Gypsy Moth “AD HOC” Committee - No report

V. Unfinished Business

A. Written Policy for a Performance Review to include description/acknowledgment

Motion to table written policy for Employee Performance Review until April Board Meeting

- ❖ Stacy Koehler - Motions
- ❖ LaTonya Jackson -Seconds
- ❖ Unanimous

B. Capital Improvement Budget-set up workshop for 2017 budget-Tabled for 90 days 1-8-16

C. Purchase of 6 snow tubing lots

Motion to spend up to \$6000.00 to pursue and purchase the 6 snow tubing lots identified in our August 22, 2013 license agreement

- ❖ Stacy Koehler - Motions
- ❖ LaTonya Jackson- Seconds
- ❖ Unanimous

D. Alpine Bridge

Motion to table until attorney hears back from Title Company

- ❖ William Higgins - Motions
- ❖ LaTonya Jackson- Seconds
- ❖ Unanimous

E. End of Year Documents/Taxes from Riley & Co. for approval

Motion to accept the drafts for end of year Documents/Taxes from Riley & Co. Pending change to the correct 2016 numbers on page 5 Note 7 Members Operating Assessment Section

- ❖ Muriel Geiersbach - Motions
- ❖ William Higgins - Seconds
- ❖ Unanimous

VI. New Business

A. Letter from Riley & Co. and Invoice for Review

Motion to pay Riley & Co and Invoice for Review for \$5,100.00

- ❖ Stacy Koehler - Motions
- ❖ LaTonya Jackson-Seconds
- ❖ Unanimous

B. Ladder for Building

Motion to table Ladder discussion until April pending further explanation as to why we need a 7 foot ladder

- ❖ Stacy Koehler - Motions
- ❖ Latonya Jackson -Seconds
- ❖ Unanimous

Motion to extend the meeting until 10:30

- ❖ Stacy Koehler- Motions
- ❖ Muriel Geiersbach-Seconds
- ❖ Unanimous

C. Credit Card Processing

Motion to keep online credit card payments

- ❖ LaTonya Jackson- Motions
- ❖ Stacy Koehler -Seconds
- ❖ Unanimous

Note: Let's look into alternatives

D. Lifeguard Ad**Motion to place ad in the paper for pool lifeguards for a time frame of 30 days**

- ❖ William Higgins - Motions
- ❖ Stacy Koehler -Seconds
- ❖ Unanimous

Note: Stacy Koehler has volunteered her husband to change the light fixtures

E. Decision on Capp Committee Report, Complaint ID #58 (see attached)**Motion to speak with the attorney for further clarification on how to proceed**

- ❖ LaTonya Jackson - Motions
- ❖ Muriel Geiersbach -Seconds
- ❖ 3 Yes, 1 No

F. Decision on Capp Committee Report, Compliant ID #57 (see attached)**Motion that admin/late fee will stand as per our by-laws and attorney advice**

- ❖ Stacy Koehler - Motions
- ❖ LaTonya Jackson -Seconds
- ❖ Unanimous

VI. Open Floor

Nothing was discussed during open floor

VIII. Closing Adjournment**Motion to close the meeting at 10:29**

- ❖ LaTonya Jackson - Motions
- ❖ William Higgins -Seconds
- ❖ Unanimous